

## REQUEST FOR VIDEO CONFERENCE FACILITY

Date:

**The Company Secretary**  
**Suraj Cotton Mills Limited**  
7-B-III, Aziz Avenue,  
Canal Bank, Gulberg-V,  
Lahore.

### CONSENT FORM FOR VIDEO CONFERENCE FACILITY

Dear Sir,

I/We, \_\_\_\_\_ of \_\_\_\_\_  
being a shareholder of **M/s SURAJ COTTON MILLS LIMITED**, with following particulars hereby  
opt for Video Conference Facility to attend General Meeting of the Company Scheduled to be  
held on **Date** \_\_\_\_\_, **Day** \_\_\_\_\_, **Time** \_\_\_\_\_

<b>SHAREHOLDERS DETAILS</b>	
<b>Name of the Shareholder</b>	
<b>Folio No. / CDC Account No.</b>	
<b>No. of Shares held (Individually or Collectively)</b>	
<b>Landline Phone Number</b>	
<b>Cell Number</b>	
<b>E-mail address</b>	

It is stated that the above mentioned information is correct, and I will timely intimate any sort of change in the above said particulars to the Company.

\_\_\_\_\_  
**Signatures of Shareholder**

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**Note:**

As per SRO No. 10 of 2014 dated May 21, 2014 issued by SECP:

1. Members can avail video conference facility in the city where facility can be provided keeping in view geographical dispersal of members. So, this request form duly filled by the shareholders is required to be submitted to the Company Secretary Office of the Company 10 days before holding of General Meeting.
2. If the Company receives consent from members holding in aggregate 10% or more shareholding residing at a geographical location, to participate in the meeting through video conference at least 10 days before the date of meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city.
3. The Company will intimate members regarding venue of video conference facility at least 5 days before the date of general meeting along with complete information necessary to enable them to access such facility.